

Citadel Community Association

Minutes – Tuesday, September 17<sup>th</sup>, 2019: Royal Oak Firehall #34 Boardroom

Attendees: Shari Pitka, David Cox, Ilzett Thomson, Michelle Hertzog, Candice Gamez, Sharon Williams, Karen Mills, Kari Pearson, Cindy Cooper, Kathy Lines  
 Regrets: Doug Sick, Jennifer Sick, Sai Madhu Dennis Smithson

Guests: Gregory Hartzler, Heather Mackay

#: Topic: Resolution/Decision/Discussion	Responsibility – Action Items
1: Call to Order and Approval of Agenda  <b>M/S:</b> Cindy Cooper/Michelle Hertzog, carried	
2: Approval of August's Minutes  <b>M/S:</b> Cindy Cooper/Kathy Lines, carried June 1 Volunteers hours will start to accumulate for the building, everyone will start then- Shari to make amends	
3: Ward 2 Monthly Board Report  -See hand out attached Increase in 311 calls due to summer student and task given to record everything. -Try to get a Summer Student Grant to record everything that needs repair in the community. -Cllr Magliocca will gives references to Tamara our new grant Writing Board person. -Repair on sound wall on Country Hills and Sarcee still waiting for price/answer/repair. -Thursday Sept 19, Open House at Shane Homes YMCA for the Arrest Processing Center with the CPS 4-7pm -Dates to remember: October 2, 2019 6-8pm at Symons Valley United Church Open House involving Waste, Recycling, Fire, CPS, Parks, Roads and Transportation, etc. November 7, 2019 Wings with Joe Crowfoot Boston Pizza.	
4: CPS Update: Absent	
5: NPC Board Report (City of Calgary): See attached report -Pathway Paint and stencil, permission to paint passways	Heather to find vehicle to bring paint and stencils by end of week.
6: Review of Action Items	1) All: Review all open action items from previous meetings relating to individual portfolios to complete or report progress as required.
7: Presidents Report/Lot Levy Report	

<p>-Winter Planters are on order, Shari has 90,000 to spend or it gets taken away. Approve winter planters- <b>M/S:</b> Michelle Hertzog/Cindy Cooper, Carried</p> <p>- Tree money was in and out, the city will pay for them. -X-mas lights are going to be put up, conflicts with a municipal act, this is being looked into further. -Discussion about 0 landscaping by the 7/11 bus station, should City pay for things? Call 311 to complain about the dangers of getting off the bus and accidents that can happen. -Sheri to talk with Jason Luan to ask about Grants for accessibility for around the building. -AGM in November would be great to have it in our new building. -Need to have the Lot Levy vote.</p> <p>-Motion for the concession money raised and hours volunteering for movie in the park to go to building finds <b>M/S:</b> Sharon Davidson/Candice Gamez, Carried</p> <ul style="list-style-type: none"> <li>● think of items for the fundraiser, ask your friends and their friend for items. If you have any creative ideas please send them to Shari.</li> </ul>	<ol style="list-style-type: none"> <li>1. Shari to talk with Jason Luan about Grants for accessibility.</li> <li>2. All Board members to think of items for silent auction fundraiser. Also ask friends for items.</li> <li>3. Snacks need to be brought-Cindy said she would bring them to the AGM.</li> </ol>
<p>8: Treasurer's Report -Send in Timesheet to Ilzett for the building</p>	
<p>9: IT &amp; Communications Report/Building Update:</p> <p>-Mechanical/Electrical/Painting need to be completed in the building -Facebook group is being transferred to the Citadel Page, Dave is working on it and shutting down the facebook group. -CCA group should be up and running fully soon.</p> <p>-Motion to put forward the Strategic Plan with Amendments <b>M/S:</b> Dave Cox/Ilzett Thomson, Carried</p> <p>Communication David to give information to community members regarding the Community Center and how is coming along as people are discussing why it is not open yet and rumors are spreading.</p>	<ol style="list-style-type: none"> <li>4. David to finalize the CCA strategic Plan.</li> <li>5. David to give community info regarding the Community Center.</li> </ol>
<p>10: Fundraising Update:</p> <p>-Michelle has ideas for wine tasting fundraiser/silent auction and wine pull. Ticketed and for adults only.</p>	

<p>-Raffle Box is on line and does nothing but raffles for people who pay. it's a 50/50 raffle for nonprofits in Calgary  -Craft Fair when building is open, rent tables/donations/raffle products have santa photos, food hamper, hot coco  -Maricel McDonald to do x-mas event be a sponsor do a Parade of Lights for the community.</p>	
<p>11: Volunteers Update:</p> <p>-Casino information is in Paul will work with us  -Friday/Saturday Jan 17 and 18, 2020.</p> <p>-Tamara Barnes has said she is interested in the position of Grant Writing she has experience and knowledge on how to write grants. If you need anything please contact Shari, David or Cindy. Motion to nominate Tamara to do grant writing,  <b>M/S:</b>Cindy Cooper/Candice Gomez, Carried</p>	
<p>12: Facilities Report &amp; Membership Update:</p> <p>-Away, no information</p>	
<p>13: Events Update</p>	
<p>14: Playground Update:</p> <p>-We have playgrounds that need to be added to the list for repairs.  -Parks and Rec Guy hard to get a hold of or respond to the messages left for him.  -If we lose some parks where do we stand?  -Some parks on the list to be repaired this year have not been done yet or started being demolished.  -Strategic Plan focused on Budget, make an action plan for each position Heather will help with this</p>	<p>6. Michelle to talk with Heather about doing an action plan and liaison with the Parks and Rec Guy.</p>
<p>15: Community Engagement Update</p> <p>-Sharon talked about how to get the community engaged, surveys on what you like, when was the last one completed, what is the Community culture like, what do they want to see and do in their new community center? Last one done in 2016 and 600-700 might have responded.</p>	<p>7. Heather to forward a community snapshot from Silver Springs</p>
<p>16: General</p>	

<p>17: Announcements/Upcoming Meeting <b>-Next meeting on Oct 15 at 7:00 pm at the Fire Hall Community Board Room Royal Oak Fire Station #34</b></p>	<p>8. Kari Pearson will be absent.</p>
<p>18: Adjournment Meeting adjourned: 8:53pm <b>M/S: Karen Mills/Izzett Thomson, carried</b></p>	